

Pheasey Park Farm Primary School

Intimate Care Policy

Introduction

Our Intimate Care Policy is based on the Walsall agreed Policy and Procedures.

All staff receive safeguarding training. Which is updated every 12 months.

All staff wear protective masks, gloves & aprons for nappy changes, administering first aid or cleaning a child who has soiled themselves. Staff sanitise their hands prior to and in between each nappy change.

- Every child is to be treated with dignity & respect. Privacy is ensured appropriate to the child's age and situation. Age appropriate separate toilets are provided for the children.
- Nappies are changed in the childcare bathrooms on a designated changing bed. The childcare bathrooms ensure privacy for the child, but remain in view of other staff.
- The child should be involved as much as possible in his or her intimate care. The child is encouraged to be as independent as possible e.g. removing clothing or washing private parts of a child's body. Staff will support the children in doing everything that they can for themselves.
- School aged children where possible will clean themselves supervised by an adult or be assisted if necessary with 2 staff present. Staff will take children to the toilet and wait outside if supervising or assist with 2 Staff present.

- In the event of a more serious situation where a child needs to be fully cleaned school will attempt to contact parents.
- If parents are unavailable or at work then two members of staff will assist the child to be clean and changed. Children who are fully dependant on you must be told about what you are doing and be given choices where possible.
- A familiar member of staff will always support a child with intimate care.
- Ensure you are responsive to a child's reactions.
- Children should be encouraged to have a positive body image of his/her own body.
- Ensure intimate care practice remains as consistent as possible.
- Parents will be consulted about the intimate care that is given to their child.
- Children are encouraged to wash their hands after messy play, after using the toilet, before & after eating.
- Children are encouraged to sanitise their hands using alcohol free sanitiser regularly throughout the day.
- Pheasey Park Farm Primary School and Early Years Centre will meet the needs of children with any delays in any area of their development. We work in partnership with parents on an individual basis to make reasonable adjustments to meet the needs of each child.
- Any incidents should be reported to a member of SMT immediately. If you are concerned that during the intimate care of a child:
 - You accidentally hurt a child

- The child seems sore or unusually tender in the genital area
- The child misunderstands or misinterprets something
- The child has a very strong emotional reaction without apparent cause (sudden shouting or crying)

All staff must protect themselves by following these guidelines:

- Always inform another member of staff if you are changing a child or accompanying a child to the toilet.
- Always ensure you protect a child's privacy.
- Always remain visible to other members of staff, if necessary 2 members of staff should change a child.
- Always wear protective masks, gloves & aprons.
- Nappies should be disposed of in the designated nappy waste bins ensuring the bins contain a yellow bag.
- Staff should always wash and sanitise their hands thoroughly before and after supporting a child with any form of intimate care.
- Staff must ensure they follow the nappy changing policy and procedure at all times.

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